

Rector



POLITECNICO
MILANO 1863

HAVING REGARD TO Politecnico di Milano's Articles of Association;
HAVING REGARD TO Ministerial Decree 3.11.1999, no. 509;
HAVING REGARD TO Ministerial Decree 22.10.2004, no. 270;
HAVING REGARD TO the University's Educational Rules - Regulations;
HAVING REGARD TO Presidential Decree 10 March 1982, no. 162 and particularly articles 1 (paragraph 2, letter c), 16 and 17, for Specialising Programmes;
HAVING REGARD TO art. 6 of the Law of 19 November 1990, no. 341, reform of the university's educational regulations and subsequent amendments and integrations;
HAVING REGARD TO the Regulation of 1st and 2nd level Specialising Masters, Post Graduate Courses and Continuing Education of Politecnico di Milano issued with Rector's Decree no. 0227162 of 04.10.2022;
HAVING ACQUIRED the favourable opinion of the Academic Senate during the meeting on 20.02.2023, on the establishment and activation of the Post Graduate course in "PROJECT AND CONTRACT MANAGEMENT IN CONSTRUCTION WORKS".

DECREES

The Specialising "PROJECT AND CONTRACT MANAGEMENT IN CONSTRUCTION WORKS" has been established and activated for the years 2023/2024.

ART. 1

Specialising Programme's features

The Post-Graduate course in "PROJECT AND CONTRACT MANAGEMENT IN CONSTRUCTION WORKS" has been established and activated at the Architecture, Built Environment and Construction Engineering Department.

The Post-Graduate course is provided by Consorzio CIS-E – Politecnico di Milano, and the Reference School is the School of Architecture Urban Planning and Construction Engineering.

The Post-Graduate Course Director is Prof. Gianandrea Ciaramella. The Vice-Director is Prof. Pietro Giuseppe Crespi.

The Scientific Committee comprises the following Politecnico di Milano professors: Gianandrea Ciaramella, Pietro Giuseppe Crespi, Paola Ronca, Alberto Franchi and Angelo Lucchini.

ART. 2

Educational objective and employment opportunities

The goal of this specializing course is to let engineers and architects become project managers in construction works who specialize in the management of contracts. The students will get all the information required to successfully pass the PMI (Project Management Institute) exams and to achieve their certificates. They will be acquainted with the main types of contracts (FIDIC, JCT, NEC), and they will see the main differences between the FIDIC books (Red, Pink, Yellow, and Silver). They will also be introduced to the basic principles and tools of claim management and delay analysis.

The job opportunities opened by the skills acquired following the lessons of this specializing course are varied and plentiful: construction firms, engineering companies, real-estate developers, general contractors, government agencies, etc., all of them need and look for project managers who know how to deal and effectively manage contracts, claims, and delays.

The Programme will be delivered in English and online.

ART. 3 Teaching content and organisation

The Specialising Programme will start in **November 2023** and end in **March 2024**.

This post-graduate course is made of one unit (49 hours) about project management (the PMI Project Management Institute course) with four more courses (100 hours) which deal with specific aspects of contract management in international construction works. 149 will be the full number of hours of lesson. All the lessons will be recorded and easily accessible on the e-learning platform of the Master School F.lli Pesenti. Several lessons will be in English.

The course is a **15 ECTS** programme and teaching will be organised as follows:

Didatic activities	MANDATORY Courses		
Courses	SSD	Total hours of activity	ECTS
Project Management Institute (PMI) certifications (CAPM ® - PMP ®)	ING-IND/35	129	5
Contracts by international standards (FIDIC, JCT, NEC, AAA)	ICAR/11	25	1
Introduction to Contract Management for FIDIC contracts (Red, Pink, Yellow, and Silver)	ICAR/12	75	3
Introduction to Claim Management for FIDIC contracts (Red, Pink, Yellow, and Silver)	ICAR/12	75	3
	ING-IND/26		
Introduction to Delay Analysis	ICAR/12	75	3
Final Exam	N/A	5	0

ART. 4 Admission requirements

Candidates with a Bachelor/Master of Science in Engineering, Architecture and similar scientific disciplines are eligible. For applicants holding a foreign degree, the equivalent qualifications in the respective university systems will be considered.

The maximum number of admitted students is 40. The selection process is carried out by the Scientific Committee.

ART. 5 Formal requirements

The **admission application** must be submitted to the managing authority starting from the day after the date of this Decree and by **10 November 2023**.

The admission application must state the following "I authorise this University, under EU Regulation no. 2016/679 on data protection, to process personal data only for purposes related to the Post-Graduate Course's admission, enrolment and management, and agree to the disclosure of my personal information to third parties, particularly:

- public and private entities interested in possible recruitment;
- to academic programme backers; Politecnico Treasurer for services related to tuition fees;
- to entities managing unsecured loans, housing, flexible employment contracts, cultural, recreational and/or sports activities.
- I authorise the use of the data for statistical purposes in respect of the procedures and authorisations required by the cited regulation.

The extended information on data processing and data subject rights is available on the website www.polimi.it/privacy

Admission documentation is available at the following website <https://www.masterpesenti.polimi.it/modulistica.php> or contacting the secretary at the following number and e-mail +39 02.2399.4341, franchi@cise-polimi.it

The listed document below must be sent to:

Consorzio CISE/Scuola Master f.lli Pesenti

P.ZZA LEONARDO DA VINCI, 32

20133 MILANO (MI)

Telefono: +39 02 2399 4341/4381

email: franchi@cise-polimi.it ; paola.ronca@polimi.it

*** Italian/foreign citizens who graduated in Italy**

- copy of the identity document
- copy of the Diploma Supplement or photocopy of the degree diploma

*** Italian/EU citizens with qualification gained abroad**

- copy of the identity document
- copy of the academic qualification obtained both in original language and translated
- copy of the certificate (both in original language and translated) showing the marks given in the individual exams or Diploma Supplement (**during enrolment, the certificate of equivalence issued by the relevant area's Italian Representative abroad or certificate issued by the Enic/Naric Centres must be submitted**)

Under Art. 75 of Italian Presidential Decree 445/2000, if the Administration, after carrying out suitable checks, finds that the content of the declarations made by the applicant is untrue, the declarant forfeits any benefits obtained by the measure issued based on the untrue declaration.

*** Non-EU citizens who graduated abroad**

Non-EU foreign citizens must submit the following to the Managing Authority:

- **copy of the degree** in the original language and its translation into Italian/English/French or Spanish
- **copy of the transcripts** with the list of exams in the original language and their translation into Italian/English/French or Spanish **or Diploma Supplement**
- **copy of a valid passport**

At least 30 days before the closing date of the registration period as indicated in this article.

The Managing Authority shall send the documentation listed above for the evaluation of qualifications, to participate in the Politecnico di Milano's Post-Graduate Course, **Masters and Lifelong Learning Service by the closing date of this call for applications**, under the MIUR/MAE note "Procedures for entry, stay and enrolment of students applying for visas in higher education programmes in Italy for the 2022/23" academic year.

Following acceptance by the University, and only after confirming to the Managing Authority their participation on the Programme by the set methods, students must register on the Ministerial portal <https://www.universitaly.it> informing the Managing Authority that the registration has been completed in order for the application to be sent to the Representative responsible for issuing the entry visa.

ENROLMENT METHOD:

Students admitted to the Post-Graduate's Programme must create access credentials to Politecnico di Milano's online services on the website www.polimi.it They must then enter their details and create a **person code**, attaching a valid identity document (passport for non-EU citizens), and communicate their person code to the Post-Graduate Course's Managing Authority. Students already registered must update their personal details, if they are obsolete.

Portal access credentials must be retained as they will be required to access all of Politecnico di Milano's services. Lost access credentials may be autonomously restored or obtained through an OTRS ticket.

Politecnico creates a temporary student identification number to allow the student to pay the enrolment fee via online services.

The achievement of an Italian degree can be self-certified by completing the appropriate form provided by the Managing Authority. A degree obtained abroad must be documented by presenting a **declaration of value (DOV)** issued by the Italian Representative abroad (Italian Embassy or Consulate) on letterhead complete with its original stamp; **or a certificate issued by the Enic/Naric Centres.**

In addition to the above documentation, **non-EU citizens must upload a copy of a valid entrance document and residence permit on their online services personal data record.**

ART. 6

Degree and award recognitions

ISSUED CERTIFICATION

Students admitted to the Post-graduate course final examination will pay the fee via the online services of Politecnico di Milano in order to be able to take the exam.

At the end of the Programme, upon completion of the course and after passing the final test, the student will be awarded the Post-Graduate certificate in "Project and Contract Management in Construction with BIM" in English language.

STUDENT OBLIGATIONS

Attendance is compulsory for at least 80 per cent of the programme activities.

Cancellation from the Programme must be made in writing. The training period may not be suspended for any reason.

TESTING METHODS

A final exam will be scheduled at the end of the course.

ART. 7

Tuition fees and contributions

The cost of the Post-Graduate course is € **1,050.00** divided as follows:

- Politecnico di Milano enrolment fee is € **100.00** per student.
- Participation fee is € **950.00** per student

Enrolment and participation fees can be paid by 14 November 2023.

Politecnico di Milano enrolment fee will not be refunded under any circumstances.

The enrolment fee and cost of participation can be paid to the current account with IBAN: IT89N0306909498100000001001 – Current Account 100000001001 – CIN EUR 89 – CIN IT N – Account Holder Consorzio CISE Politecnico di Milano – at Banca INTESA – Viale Romagna 22 - 20133 Milan.

Indicating as the reason for the bank transfer: **ID 2537 CdP Project and Contract Management in Construction with BIM**

ART. 8 Personal data processing

Under EU Regulation no. 2016/679 on data protection, the University processes personal data only for purposes related to the Post-Graduate course's admission, enrolment and management and agrees to disclose personal information to third parties, particularly:

- public and private entities interested in possible recruitment;
- academic programme backers; Politecnico Treasurer for services related to tuition fees;
- entities managing unsecured loans, housing, flexible employment contracts, cultural, recreational or sports activities.
- I authorise the use of the data for statistical purposes in respect of the procedures and authorisations required by the cited regulation.

The extended information on data processing and data subject rights is available on the website www.polimi.it/privacy

ART. 9 Publication

This Decree is made public on Politecnico di Milano's website at <https://www.polimi.it/corsi/master-universitari-e-corsi-post-laurea/>

FOR CLARIFICATIONS AND FURTHER INFORMATION, PLEASE CONTACT:

Prof. Paola Ronca

CONSORZIO CISE C/O POLITECNICO DI MILANO

P.zza Leonardo Da Vinci, 32

20133 Milano (MI)

Phone: +39 02.2399 4341/4381

Email: franchi@cise-polimi.it; paola.ronca@polimi.it

<http://www.masterpesenti.polimi.it>

Rector
(Prof. Donatella Sciuto)
Signed Donatella Sciuto